IBPMS KERALA

USER MANUAL FOR LICENSEE



Prepared by

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1. Introduction

This document for Licensed Architect / Supervisor briefs about the steps to be followed for the submission of a proposal file in **Intelligent Building Permission Management System, Kerala**.

2. Home Page

 (i) Go to the link <u>http://ibpms.kerala.gov.in/BPAMSClient</u>, it redirects to the Intelligent Building Permission Management System home page. Select the name of District and respective Local Body from the dropdown menus and Proceed.

Government of Kerala		Intelligent Building Plan Management System(IBPMS)
Home About Us Master Plan		
	Please select local body to proceed: District Thiruvananthapuram • ULB Varkala Municipality • Proceed	Consultant Officer Username Password Password Cenerate New Image Generate New Image
		Architect Registration
Only Predcr converted dr	awing accepted for Online Plan Approval.	Citizen Search Citizen Dashboard Downloads
Corporations. Consequent to the 73rd and 74th a	ock Panchayats, 14 District Panchayats, 87 Municipalities and 6 mendments to the Constitution, the three-tier system came into ment Institutions have been meaningfully empowered through	PreDCR Manual English PreDCR Manual Malavalam

Figure 1 : IBPMS Kerala Home Page

3. Architect / Licensed Engineer's Registration Form

Applicant needs to provide the **Username** and **Password** to do the login, but if you don't have Username and Password, follow the below procedure:

- (i) For a new architect's registration, click Architect Registration Architect Registration button. It redirects to the **Registration Portal** page.
- (ii) Fill all the details and attach the mandatory documents.
- (iii) If an Architect, enter registration number from COA. For Licensed Engineer or Supervisor, enter the registration number from RJD, Department of Urban Affairs.
- (iv) Enter the **Captcha**, accept the **Terms and Conditions** and **Submit** the form.
- > Note: Asterisk Mark (*) fields are mandatory to fill.

Personal Information							
*Name	Mr	First N	Inme		Middle Name	Last Name	
				¥			NO
Professional Category	Select			*			IMAGE
Qualification							
Total Experience (in years)							Upload Photo
Firm Name (Employed or Self Registered)							
Short Profile (Experience Summary)							
PAN Number							
Aadhaar Number							
Nationality					Date Of Birth		m
Contact Information							
Postal Address							
State	Select			Ŧ	City		
*PIN Code					* Mo	bile Number	
* E-mail							Mobile No. & E-mail used for notifications.
Registration Details							
*Id Proof Type	Select	Ŧ	Attach				
*Registration certificate scanned copy			Attach				
*Registration No./ License No.	Registration No.						
*Valid Up To				6			
Attach Mandatory Documents							
Login Information							
*Login Name							
*Password							
*Re-Enter Password							
*Security Question	What is the name of	your favorit	te childhood f	riend	? *		
*Answer	VYSAKH						
	Generate New Image Type the code from t	451 he image				Fill the details and Submit the Registration Form	
I hereby declare that above information is correctly in the second se	ect.		Г	🖺 s	ubmit	here	

Figure 2 : Licensee Registration Form

Here, respective local authorities approve the architect's registration. Once the registration is approved, architect / applicant can able to do the login with the username and password and apply in any urban local body across Kerala.

4. Login (If you have approved Username and Password)

 (i) Select Consultant, enter Username, Password, enter the captcha and click Login button to proceed further.

Consultant	Other than departmental users such as architect, licensed surveyor, licensed Engineer, licensed technical person etc.
Officer	Only for Officers of Local Body/ State level Nodal officers/ NOC bodies/ etc.



Figure 3 : Login Screen

 (i) If you forgot your password, click Forgot Password button. Enter the details when Pop-up message appears and Submit it. Password reset link will be sent to respective Mobile Number and E-mail ID

5. Licensee Console

On the Left hand side of the page, the architect can see the proposal-file status from below sections:

- Permit Process
- Occupancy Certificate
- Change of License

e io	Corporation of Thiruvananthapuram	Mr. A	Aswanth k [A	rchitect] [02-03-2023]							ACTIVITIES	? & HELP USER
ŋ	Scrutiny V	#	Status	[⊖] File No.	Scrutiny Type	Project Group Type	Gase Type	Applicant	[⊖] Architect	[⊖] Locality	Apply I	or - Resubmissic Date
ֆ	Print Report Permit process	1	Draft	BA/1003/9852/2021	Manual (Scanned Copy)	General Building Permission	New Construction (RT)	DAVID	Aswanthk	AKKULAM	03/08/2021	
	Draft Application	2	Draft	BA/1003/9303/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	Robert	Aswanthk	AKKULAM	03/09/2021	
	Outbox Shortfalls	3	Draft	BA/1003/9873/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	SALMAN	Aswanthk	AKKULAM	03/09/2021	
	Approved Files	4	Draft	BA/1003/9329/2021	Manual (Scanned Copy)	General Building Permission	New Construction (RT)	JOHN	Aswanthk	AKKULAM	03/09/2021	
	Rejected Files Drawing Failed In Rules	5	Draft	BA/1003/9879/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	ANEESH	Aswanthk	AKKULAM	03/10/2021	
	Document Shortfall Site Visit Shortfall	6	Draft	BA/1003/9904/2021	Manual (Scanned Copy)	General Building Permission	New Construction (RT)	abc	Aswanthk	AKKULAM	04/19/2021	
	Drawing Not In Format	7	Draft	BA/1003/9909/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	ARUN	Aswanthk	AKKULAM	04/28/2021	
	Site Inspection Pending (Approved)	M.	≪ 1/1	₩ N 1	Auto	General Building	New					

Figure 4 : Proposal-file list (Already created) in Draft Application Tab

Select and open any file to view the draft application information details. List of created files are present in **Draft Application** section.

	Corporation of Thiruvananthapuram	Mr. Aswanth k [Architect] [02-03-2023]				ACTIVITIES	? 2 HELP US
ന	Scrutiny 🗸	Is Revised?	⊖Yes ®No				
	Scrutiny Status	* Building Permit	General Permit	~	* Nature of Development	New Construction	~
	Print Report	Nature of Site	NA	~			
റ്റ	Permit process	Type of Construction	General	~	* Scheme	Corporation Area	~
	Draft Application	▲ Site address					
	Outbox Shortfalls	* Ward	AKKULAM	~	* Zone	ULLOOR ZONEL	~
	Approved Files	* Old Survey No	123/7		* Re-Survey Number	125/8	
	Rejected Files	* Revenue Village	TRIVANDRUM		* District	TRIVANDRUM	
	Drawing Failed In Rules	* Taluk	TRIVANDRUM		* Pin Code	680001	
	Document Shortfall	* Near By Door No	56/256		* Extent of the Plot (sq.m)	214.88	
	Site Visit Shortfall	Sub Division			Nature of ownership	Select	~
	Drawing Not In Format	Deed/Document Number			Deed/Document Date		
	Site Inspection Pending (Approved)	Registrar Office			Nearest Electric/Telecom Post No.		



6. Applying for Building Permission

To apply for the Building Permission or any other Module:

(i) Click **ApplyFor** drop-down button and select **General Building Permission**.

	Corporation of Thiruvananthapuram	Mr. A	swanth k [A	rchitect] [02-03-2023]								? HELP	L. USER
C)	Scrutiny 🗸			A.	⊖ Scrutiny	Project Group	4	4	â	Â	Apply	For - Resubm	issic 🔺
	Scrutiny Status	#	Status	File No.	Type	Туре	Case Type	 Applicant 	[♡] Architect	✓ Locality	Date	Date	
	Print Report												
ற	Permit process	1	Draft	BA/1003/9852/2021	Manual (Scanned Copy)	General Building Permission	New Construction (RT)	DAVID	Aswanthk	AKKULAM	03/08/2021	I	
	Draft Application	2	Draft	BA/1003/9303/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	Robert	Aswanthk	AKKULAM	03/09/2021	I	
	Outbox Shortfalls	3	Draft	BA/1003/9873/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	SALMAN	Aswanthk	AKKULAM	03/09/2021	I	
	Approved Files	4	Draft	BA/1003/9329/2021	Manual (Scanned Copy)	General Building Permission	New Construction (RT)	JOHN	Aswanthk	AKKULAM	03/09/2021	I	
	Rejected Files Drawing Failed In Rules	5	Draft	BA/1003/9879/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	ANEESH	Aswanthk	AKKULAM	03/10/2021	I	
	Document Shortfall	6	Draft	BA/1003/9904/2021	Manual (Scanned Copy)	General Building Permission	New Construction (RT)	abc	Aswanthk	AKKULAM	04/19/2021	I	
	Site Visit Shortfall Drawing Not In Format	7	Draft	BA/1003/9909/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	ARUN	Aswanthk	AKKULAM	04/28/202	I	
	Site Inspection Pending (Approved)	М «	₩ 1/1	₩ N 1	Auto	General Building	New						Ŧ



	Corporation of Thiruvananthapuram	Mr. A	swanth k [A	rchitect] [02-03-2023]							ACTIVITIES	? A
ֆ	Scrutiny V	#	Status	[⊖] File No.		Project Group Type		Applicant	[⊜] Architect	General B	Apply I	his
ን	Print Report Permit process	1	Draft	BA/1003/9852/2021	Manual (Scanned Copy)	General Building Permission	New Construction (RT)	DAVID	Aswanthk	1 ()	mission uilding permi ous permissi	
	Draft Application	2	Draft	BA/1003/9303/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	Robert	Aswanthk	Change O	1 C C C C C C C C C C C C C C C C C C C	
	Outbox Shortfalls	3	Draft	BA/1003/9873/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	SALMAN	Aswanthk	AKKULAM	03/09/2021	I
	Approved Files	4	Draft	BA/1003/9329/2021	Manual (Scanned Copy)	General Building Permission	New Construction (RT)	JOHN	Aswanthk	AKKULAM	03/09/2021	I
	Rejected Files Drawing Failed In Rules	5	Draft	BA/1003/9879/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	ANEESH	Aswanthk	AKKULAM	03/10/2021	I
	Document Shortfall Site Visit Shortfall	6	Draft	BA/1003/9904/2021	Manual (Scanned Copy)	General Building Permission	New Construction (RT)	abc	Aswanthk	AKKULAM	04/19/2021	
	Drawing Not In Format	7	Draft	BA/1003/9909/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	ARUN	Aswanthk	AKKULAM	04/28/2021	
	Site Inspection Pending (Approved)	И «	W 1/1	D N [1]	Auto	General Building	New					

Figure 7 : General Building Permission

After selecting the building permission, it redirects to the next following window.

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6.1 General Information and Applicant Information

Now, fill all the information details under **General Information** and **Applicant Information** tabs and **Save** the details.

> Note: Asterisk Mark (*) fields are mandatory to fill.

e (10	Corporation of Thiruvananthapuram	Mr. Aswanth k [Architect] [02-03-20	23]			ACTIVITIES	? <u>A</u> HELP USER
ß	Scrutiny 🗸						Back
	Scrutiny Status						Back
	Print Report	Common Application Form					
ß	Permit process 🗸 🗸	General Information Applica	ant Information			Fields marked with * are mandatory	🖺 Save
	Draft Application	 Project Information 					
	Outbox	Is Revised?	Oyes ONo				
	Shortfalls	* Building Permit	Select	~	* Nature of Development	Select	~
	Approved Files	Nature of Site	NA	~			
	Rejected Files Drawing Failed In Rules	Type of Construction	General	~	* Scheme	Corporation Area	~
	Document Shortfall Site Visit Shortfall	∧ Site address					
	Drawing Not In Format	* Ward	Select	~	* Zone	NA	~
	Site Inspection Pending	* Old Survey No			* Re-Survey Number		
	(Approved)	* Revenue Village			* District		

	Corporation of Thiruvananthapuram	Mr. Aswanth k [Architect] [02-03-2023]			ACTIVITIES HELP	LSER USER
Ŋ	Scrutiny 🗸					D-1
	Scrutiny Status					Back
	Print Report	Common Application Form				
ß	Permit process	General Information Applicant Info	rmation	F	Fields marked with * are mandatory	ve
	Draft Application	▲ Architect/ Engineer/ Surveyor Information	mation			
	Outbox	Consultant Category	Architect 🗸			
	Shortfalls	Name	Aswanth k	Address		
	Approved Files	COA/License No.		s de la class		
	Rejected Files		5345434534545	Validity	2/3/2023	
	Drawing Failed In Rules	Mobile Number	7878787878	E-mail ID	aswa@gmail.com	
	Document Shortfall	 Applicant's Information 				
	Site Visit Shortfall				+ Add Delet	ete
	Drawing Not In Format	Sr.No. Owner Name	Email	Mobile Number	Address	
	Site Inspection Pending (Approved)	□ ₁ ARUN	arun@gmail.com	9944002244	FLAT 103 B	

Figure 8 : Filling Application Form Details

After saving all the details, following pop-up message appears. Here the proposalfile is created with the temporary file number. Now, click **OK** to proceed further. Proposal-file moves to the **Draft Applications** tab in **Permit Process** stage.

CT.	Corporation of Thiruvananthapuram	Mr. Aswanth k [Architect] [02-03-2023]					<mark>₽</mark> ser
ወ	Scrutiny 🗸	General Information Applicant Information	mation		Fields marked with * are mandatory	🖺 Save	- 1
	Scrutiny Status	Architect/ Engineer/ Surveyor Inform	nation				
	Print Report	Consultant Category	Architect 🗸				
ற	Permit process 🗸 🗸	Name	Aswanth k	Address			
	Draft Application	COA/License No.	5345434534545	Validity	2/3/2023		
	Outbox	Mobile Number	787878787		aswa@gmail.com		
	Shortfalls Approved Files	 Applicant's Information 	Proposal with F BA/1003/9942/	2021 is Created, File will be			
	Rejected Files		available in Dra	ft Application.	+ Ade	d Delete	
	Drawing Failed In Rules	Sr.No. Owner Name			Address		8° 1
	Document Shortfall	ARUN 1	arun@gmail.com	9944002244	FLAT 103 B		
	Site Visit Shortfall	ø					
	Drawing Not In Format	* Parmanent Address	FLAT 103 B	Correspondence Address	FLAT 103 B		
	Site Inspection Pending (Approved)			Same as Parmanent	Z Activate Mindows	1	

Figure 9 : Draft Application Number

7. Selecting File from Draft Applications

- (i) Go to the **Draft Application** tab of **Permit Process** section.
- (ii) Select and open your created file. (For Ex. : BA/1003/9955/2021

(E)	Corporation of Thiruvananthapuram	Mr. A	swanth k [Ai	rchitect] [02-03-2023]							ACTIVITIES	elp user
ֆ	Scrutiny 🗸	Proj	oosal with Fil	e Number: BA/1003/9942/2	2021 is Created, Fi	le will be available i	in Draft Applicati	on.			Apply	For +
	Scrutiny Status	#	Status	[⊖] File No.	Scrutiny Type	Project Group Type	[⊖] Case Type	[⊖] Applicant	[⊜] Architect	[⊖] Locality		Resubmissic Date
	Print Report											
ֆ	Permit process 🗸 🗸	1	Draft	BA/1003/9852/2021	Manual (Scanned Copy)	General Building Permission	New Construction (RT)	DAVID	Aswanthk	AKKULAM	03/08/202	1
	Draft Application Outbox	2	Draft	BA/1003/9303/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	Robert	Aswanthk	AKKULAM	03/09/202	1
	Shortfalls	3	Draft	BA/1003/9873/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	SALMAN	Aswanthk	AKKULAM	03/09/202	1
	Approved Files Rejected Files	4	Draft	BA/1003/9329/2021	Manual (Scanned Copy)	General Building Permission	New Construction (RT)	JOHN	Aswanthk	AKKULAM	03/09/202	1
	Drawing Failed In Rules	5	Draft	BA/1003/9879/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	ANEESH	Aswanthk	AKKULAM	03/10/202	1
	Document Shortfall Site Visit Shortfall	6	Draft	BA/1003/9904/2021	Manual (Scanned Conv)	General Building Permission	New Construction (RT)	abc	Aswanthk	AKKULAM	04/19/202	1
	Drawing Not In Format	7	Draft	<u>BA/1003/9909/2021</u>	Auto Scrutiny	General Building Permission	New Construction (RT)	ARUN	Aswanthk	AKKULAM	04/28/202	1
	Site Inspection Pending (Approved)	M •	K 1/1	₩ N 1	Auto	General Building	New				Windows	

Figure 10 : Selecting Proposal from Draft Applications

8. Common Application Form Details

8.1 Plot details

(i) Fill plot and building related details in the Plot Details tab and Save the data

	→ C ▲ Not secure 103.1 Apps M Inbox - livespacearc	133.180.24:8091/SWC.Admin/Home.aspx				\$	= 🖈 1	🗊 🦣 🛛 Reading I
(in	Corporation of Thiruvananthapuram	Mr. Aswanth k [Architect] [02-03-2023]				ACTIVITIES	? HELP	<mark>₽</mark> USER
ֆ	Scrutiny ~	File No. : BA/1003/9942/2021 (27/5/2021)				Submit	or Scrutiny	Back
	Scrutiny Status Print Report	Common Application Form Document	Drawing Scrutiny		Noc Status	Sublint J	or scrudiny	DUCK
Դ	Permit process 🗸 🗸	General Information Applicant In	formation Plot Details	Application C	hecklist	Fields marked with * are mandatory.	🖺 Save	
	Draft Application	▲ Main Details						- 1
	Outbox Shortfalls	* Zoning Regulations	NA	~				
	Approved Files	* Plot Area as per Document(Sq.Mt.)			* Plot area as per actuals at site(Sq.Mt.)			
	Rejected Files	* Total Floor Area(Sq.Mt.)			* Building Height			
	Drawing Failed In Rules	* Occupancy	Select	~	* Occupancy Subuse			~
	Document Shortfall	* No of Floor(s)			* Risk Level	NA		11
	Site Visit Shortfall	* Is there any Aerodrome nearby?	Oyes ONo					
	Drawing Not In Format	* Whether the site is corner site or facing roads on two sides?	Oyes 🔍 No		* Whether Road Widening	Oyes 🔍 No		
	Site Inspection Pending (Approved)	* Whether application includes digging of well?	Oyes 🔍 No					
	(rippiorea)	* Whether application includes	Oyes No			Activate Window		

Figure 11 : Plot Details

8.2 Application Checklist

- As per the requirement, select the Values and enter the Remarks in Application Checklist details. Based on selection of checklist, list of required NOC will be shown in NOC status tab.
- (ii) Click **Save & Continue** button to save all the details.

Þ	Corporation of Thiruvananthapuram		nth k [Architect] [02-03-2023]				ACTIVITIES	? HELP	L USER
ን	Scrutiny 🗸		BA/1003/9942/2021 (27/5/2021)						
.							Submit for	Scrutiny	Back
	Scrutiny Status	Common	Application Form Document Drawing Scrutiny Type Fees Noc Status						
	Print Report								
j)	Permit process 🗸 🗸	Gene	eral Information Applicant Information Plot Details Application Checklist						
							Save &	Continue	
	Draft Application	#	Description		Value	Remark			^
	Outbox Shortfalls	1	Whether the plot is within a distance of 100 meters from any property managed by Defence Establishment		⊙Yes ⊙No ⊙NA				1
		2	Whether the plot within 30 m of Railway boundary		OYes ONo ⊙NA				1
	Approved Files	3	Whether the Land is within Security zone		OYes ONo ⊙NA				
	Rejected Files	4	Whether the plot falls in Heritage Site		OYes ONo ⊙NA				
	Drawing Failed In Rules	5	Whether the development of plot /construction of building is for religious purpose or		OYes ONo ⊙NA				-
	Document Shortfall	-	worship?						
	Site Visit Shortfall	6	Whether the built up area is more than 20,000 sq. m?						
		7	If clearance from overhead electrical line is not available (only single storied building permitted)?		OYes ONo ⊙NA				
	Drawing Not In Format	8	Whether the proposed construction is for Group D occupancy		⊖Yes ⊜No ⊛NA				
	Site Inspection Pending	9	If the Application is for High Rise Building?	1	⊖Yes ⊖No ⊙NA				
	(Approved)	10	Whether the proposed construction is for Group F occupancy other than parking building and		OYes ONo ⊙NA	Activate W			

Figure 12 : Application Checklist

9. Document Details

In **Document** tab, there are again two sub-tabs – **Mandatory Documents** and **Conditional Mandatory Documents.**

(i) Attach the files in these tabs as shown in following Figure 13.

Corporation of Thiruvananthapuram	Mr. Aswanth k [Architect] [02-03-2023]			
	Owner Ship Documents	Atta	ach Files	
Scrutiny 🗸	Zand Tax Receipt	Atta	ach Files	
Scrutiny Status	Possession Certificate	Atta	ach Files	
Print Report	Basic Tax Register Extract (BTR - Extract)		ach Files	
Permit process				
Draft Application	Licensee Details		ach Files	
Outbox	Self declaration certificate/ affidavit	Atta	ach Files	
Attachments - Google Chrome	×			
A Not secure 103.133.180.24	:8091/AutoDCR.Common2/Comm	x		
Please Attach only .PDF or .DOC o				
Select	No data found			
	1			
	I			
	I			
	I			
	I			
	DOCUMENTS			
	DOCUMENTS			
File Home	T DOCUMENTS Share View			
File Home \leftarrow \rightarrow \uparrow	Share View DOCUMENTS Name Date modified	Туре	Size	
File Home ← → ^ ★ Quick access	Share View > DOCUMENTS Date modified 27-05-2021 16:28	Type Microsoft Edge P	Size 2,652 KB	
File Home ← → ↑ ✓ Quick access Desktop	Share View > DOCUMENTS Date modified Date modified Documents 27-05-2021 16:28 Documents 27-05-2021 16:28 Date modified Documents Date modified Documents Date modified Documents Date modified Documents Date modified Documents Date modified Documents Docum			
File Home ← → ~ ↑	Share View > DOCUMENTS Date modified Date modified Documents 27-05-2021 16:28 Documents 27-05-2021 16:28 Date modified Documents Date modified Documents Date modified Documents Date modified Documents Date modified Documents Date modified Documents Docum	Microsoft Edge P	2,652 KB	
File Home ← → ↑ ✓ Quick access Desktop	Share View > DOCUMENTS Name Date modified DOCUMENTS 27-05-2021 16:28 Possession Certificate 27-05-2021 16:28 TAX 27-05-2021 16:28	Microsoft Edge P Microsoft Edge P Microsoft Edge P	2,652 KB 2,652 KB 2,652 KB	
File Home ← → ↑ ✓ ↑ ✓ ↓ Desktop ↓ Downloads	Share View > DOCUMENTS Name Date modified DOCUMENTS 27-05-2021 16:28 Possession Certificate 27-05-2021 16:28 TAX 27-05-2021 16:28	Microsoft Edge P Microsoft Edge P Microsoft Edge P Microsoft Edge P	2,652 KB 2,652 KB	
File Home ← → ↑ ★ Quick access ■ Desktop ↓ Downloads ■ Documents ■ Pictures	Share View ▶ DOCUMENTS Date modified Image: Documents 27-05-2021 16:28	Microsoft Edge P Microsoft Edge P Microsoft Edge P	2,652 KB 2,652 KB 2,652 KB 2,652 KB	
File Home ← → ~ ↑ [→ Quick access Desktop ↓ Downloads © Documents © Pictures detailed dra	Share View ▶ DOCUMENTS Date modified Image: Documents 27-05-2021 16:28	Microsoft Edge P Microsoft Edge P Microsoft Edge P Microsoft Edge P	2,652 KB 2,652 KB 2,652 KB 2,652 KB	
File Home ← → ✓ ↑ [→ Quick access Desktop ↓ Downloads © Documents © Pictures detailed dra iamge	Share View > DOCUMENTS Date modified Date modified Date modified DocuMENTS 27-05-2021 16:28 DocuMENTS 27-05-2021 16:28 DocuMENTS 27-05-	Microsoft Edge P Microsoft Edge P Microsoft Edge P Microsoft Edge P	2,652 KB 2,652 KB 2,652 KB 2,652 KB	
File Home ← → ↑ ✓ Quick access Desktop Downloads ☑ Documents ☑ Pictures ☑ detailed dra ☑ New manual	Share View > DOCUMENTS Date modified Date modified Date modified DocuMENTS 27-05-2021 16:28 DocuMENTS 27-05-2021 16:28 DocuMENTS 27-05-	Microsoft Edge P Microsoft Edge P Microsoft Edge P Microsoft Edge P	2,652 KB 2,652 KB 2,652 KB 2,652 KB	
File Home ← → ✓ ↑ [→ Quick access Desktop ↓ Downloads © Documents © Pictures detailed dra iamge	Share View > DOCUMENTS Date modified Date modified Date modified DocuMENTS 27-05-2021 16:28 DocuMENTS 27-05-2021 16:28 DocuMENTS 27-05-	Microsoft Edge P Microsoft Edge P Microsoft Edge P Microsoft Edge P	2,652 KB 2,652 KB 2,652 KB 2,652 KB	
File Home ← → ✓ ↑ ✓ Quick access ■ Desktop ↓ Downloads ■ Documents ■ Dictures ■ detailed dra iamge ■ New manual	Share View > DOCUMENTS Date modified Date modified Date modified DocuMENTS 27-05-2021 16:28 DocuMENTS 27-05-2021 16:28 DocuMENTS 27-05-	Microsoft Edge P Microsoft Edge P Microsoft Edge P Microsoft Edge P	2,652 KB 2,652 KB 2,652 KB 2,652 KB	

Figure 13 : Attaching Document Details

10. Drawing Details

(i) In **Drawing** tab, click **Select Files** button to attach the PreDCR layered .dwg drawing file.

	Corporation of Thiruvananthapuram	Mr. Aswanth k [Architect] [02-03-2023]	ACTIVITIES	? HELP	L. USER
രീ	Scrutiny 🗸	File No. : BA/1003/9942/2021 (27/5/2021)		- 0	
	Scrutiny Status Print Report	Common Application Form Document Drawing Scrutiny Type Fees Noc Status Please Attach .DWG files only.	/AutoDCR.Co		
đ	Permit process	A Architectural Drawing			
	Outbox Shortfalls	Attachment: Select Files © Open × ← → × ↑ ← Desktop > PreDCR × ℃ Search PreDCR P Organize × New folder □ Desktop * New folder □ Desktop * Name □ Desktop * New folder □ Desktop * New folder			_
	Site Inspection Pending (Approved)	File name: Residence V All Files V Open Cancel Activate	Window	n.	

Figure 14 : Attaching PreDCR Drawing

11. NOC Details

Architect needs to Select Values in Under **Application Checklist** tab, as per the values selected by an architect List of NOC's will generate under **NOC Status** tab. It will ask whether you already have required NOC. If NOC is not applicable, select NA. If already have NOC, select Yes and attach the copy of NOC. If you want to Apply for NOC, select No and click Apply, which will redirect your file to respective NOC department Select the required **NOCs** and save the details.

Žukcimi	Varkala Municipality	Mr. Leekumar P [Supervisor 8] [12-12-2019]		? HELP	2. USER
രീ	Permit process 🗸 🗸	File No. : BA/1002/0282/2019 (5/8/2019)			_
	Draft Application Outbox Approved Files Rejected Files Drawing Failed In Rules Document Shortfall Site Visit Shortfall Drawing Not In Format Site Inspection Pending (Approved) Pending Payment	Common Application Form Document Drawing Fees Noc Status > Defence Do you have Defence NOC for this application?	[Submit	e NOC's
ß	Change Of licensee				
	Approved Rejected				
	Draft Application Outbox				

Figure 15 : Selection of NOCs

12. Submitting For Scrutiny

After submitting the proposal-file, the file will be sent to the scrutiny officer for drawing scrutiny. Now File will not be available in the **Draft Application** section.

- (i) Click **Submit For Scrutiny** button to submit the proposal-file.
- (ii) Licensee can check the status of proposal-file in the **Permit Process** Tab.

	Corporation of Thiruvananthapuram	Mr. Aswanth k [Architect] [02-03-2023]				ACTIVITIES HELP USER
ற	Scrutiny 🗸	File No. : BA/1003/9942/2021 (27/5/202:	.)			
	Scrutiny Status Print Report	Common Application Form Docume	v	ees	Noc Status	Submit for Scrutiny Back
Ŋ	Permit process 🗸 🗸	Is Revised? * Building Permit	OYes ●No General Permit	~	* Nature of Development	New Construction
	Draft Application Outbox Shortfalls	Nature of Site Type of Construction	NA General	~ ~	* Scheme	Corporation Area
	Approved Files Rejected Files	▲ Site address				
	Drawing Failed In Rules	* Ward	AKKULAM	~	* Zone	ULLOOR ZONEL
	Document Shortfall	* Old Survey No	123/7		* Re-Survey Number	125/8
	Site Visit Shortfall	* Revenue Village	TRIVANDRUM		* District	TRIVANDRUM
	Drawing Not In Format	* Taluk	TRIVANDRUM		* Pin Code	680001
	Site Inspection Pending	* Near By Door No	56/256		* Extent of the Plot (sq.m)	215.56
	(Approved)	Sub Division			Nature of ownership	Activate Windows

Figure 16 : Submit for Scrutiny

Corporation of Thiruvananthapuram	Mr. Aswanth k [Architect] [02-03-2023]			ACTIVITIES HELP USE
	File No. : BA/1003/9942/2021 (27/5/2022	1)		Submit for Scrutiny Ba
Scrutiny Status Print Report	Common Application Form Docume	nt Drawing Scrutiny Type	Fees Noc Status	
	Is Revised? * Building Permit	Yes No General Permit	* Nature of Development	New Construction 🗸
Draft Application Outbox	Nature of Site Type of Construction	NA	~ X	
Shortfalls Approved Files	∧ Site address	Kindly ensur	e that all the information filled by you is r this submission you cannot edit any	Corporation Area 🗸 🗸
Rejected Files Drawing Failed In Rules	* Ward		Cancel	ULLOOR ZONEL 🗸
Document Shortfall Site Visit Shortfall	* Old Survey No * Revenue Village	123/7	* Re-Survey Number	125/8 TRIVANDRUM
Drawing Not In Format	* Taluk	TRIVANDRUM	* Pin Code	680001
Site Inspection Pending (Approved)	* Near By Door No Sub Division	56/256	* Extent of the Plot (sq.m) Nature of ownership	215.56

Figure 17 : Confirmation

Now, click **OK** to proceed further. Proposal-file moves to the **Outbox** tab in **Permit Process** stage.

Now, the Proposal-file is present in the **Outbox** section stating that **scrutiny pending. Outbox** shows all the status of Proposal-File.

ŵ	Corporation of Thiruvananthapuram	Mr. Le	eekumar P [Sup	ervisor B] [31-12-2023]						4		? HELP	<mark>₽</mark> USER
Ċ	Change of Licensee	#	Status	File No.		Project Group Type	Gase Type	[⊖] Applicant [⊖]	Architect	[⊖] Locality	Submiss Date	i ≑ Res Date	aubmissic e
	Draft Application Outbox	1		BA/1003/9944/2021		General Building Permission	New Construction (RT)	BILAL JOHN KURISHINGAL	LeekumarP	AKKULAM	05/27/2	021	
-	Shortfall	2	Scrutiny Pending	BA/1003/9945/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	EDDY JOHN KURISHINGAL	LeekumarP	ATTUKAL	05/27/2	021	
D)	Permit process 🗸 🗸	3	In Progress	BA/1003/9355/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	KAIRAV	LeekumarP	CHALA	05/25/2	021	
	Passed) Draft Application	4	In Progress	BA/1003/9350/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	Prashant	LeekumarP	BEEMAPPAL	Y 05/19/2	021	
	Outbox	5	Scrutiny Pending	BA/1003/9931/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	OMKAR	LeekumarP	Chanthavila	05/19/2	021	
	Approved Files Rejected Files	6	Scrutiny Pending	BA/1003/9341/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	ROHAN	LeekumarP	CHERUVAIC	(A 05/03/2	021	
	Drawing Failed In Rules	7	Scrutiny Pending	BA/1003/9340/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	Madhu	LeekumarP	CHACKAI	04/30/2	021	
	Document Shortfall		Senitiny		Auto	General Building	New						

Figure 18 : Scrutiny Pending

Once scrutiny is successfully completed, Proposal-file moves to the **Submission Pending** tab in **Permit Process** stage.

	Corporation of Thiruvananthapuram	Mr. L	eekumar P [S	upervisor B] [31-12-2023]								? <u>A</u> ® HELP USER
ற	Change of Licensee	#	Status	[⊖] File No.	⊖ Scrutiny Type	Project Group Type		Applicant	[⊖] Architect		Date	ssi ⊖ Resubmissic Date
	Draft Application	_		· ·				*		*		
	Outbox	1	Draft	BA/1003/9802/2020		General Building Permission	New Construction (RT)	ARUN	LeekumarP	NETTAYAM	01/30/	2020
	Shortfall	2	Draft	BA/1003/9804/2020		General Building Permission	New Construction (FT)	ANU	LeekumarP	EDAVAKKO	DE 01/30/	2020
ß	Permit process	3	Draft	BA/1003/9350/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	Prashant	LeekumarP	BEEMAPPA	LLY 05/19/	2021
	Passed) Draft Application	4	Draft	BA/1003/9351/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	ASHISH	LeekumarP	CHETTIVIL	KAI 05/24/	2021
		М (W 1/1				V7					
	Outbox											
	Approved Files											
	Rejected Files											
	Drawing Failed In Rules											
	Document Shortfall											
	Site Visit Shortfall											
	Pending Payment									Activate Wir	ndows	

Figure 19 : Submission Pending Files

13. Selecting File from Submission Pending Tab

- (i) Go to the Submission Pending tab of Permit Process section.
- (ii) Select and open your Scrutiny passed file. (For Ex. : BA/1003/9955/2021)

1	Corporation of Thiruvananthapuram	Mr. L	eekumar P [Supervisor B] [31-12-2023]						ACTIV		2. USER
ന	Change of Licensee 🗸 🗸	#	Status	$^{\ominus}$ File No.	Туре	Project Group Type	e Case Type	⁰ Applicant	[⊖] Architect	Locality	Date	Resubmissi Date
	Draft Application						[×				
	Outbox	1	Draft	BA/1003/9802/2020		General Building Permission	New Construction (RT)	ARUN	LeekumarP	NETTAYAM	01/30/2020	
•	Shortfall	2	Draft	BA/1003/9804/2020		General Building Permission	New Construction (FT)	ANU	LeekumarP	EDAVAKKODE	01/30/2020	
c)	Permit process V Submission Pending (Scrutiny	3	Draft	BA/1003/9350/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	Prashant	LeekumarP	BEEMAPPALL	Y 05/19/2021	I
	Passed) Draft Application	4	Draft	BA/1003/9351/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	ASHISH	LeekumarP	CHETTIVILAK	4 05/24/2021	I
	Outbox	N.	₩ 1/1	₩ N 1								
	Approved Files											
	Rejected Files											
	Drawing Failed In Rules											
	Document Shortfall											
	Site Visit Shortfall											
	Pending Payment									Activate Winc		

Figure 20 : Scrutiny Passed Files

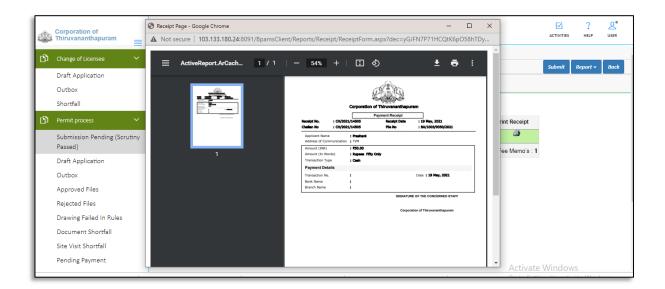
14. Paying Application Fees

Once the scrutiny is successfully completed, the fees tab enables.

- (i) Go to the Draft Application section, select your respective File no. and select Fees tab. Click Pay Now button, it redirects to Online Payments window.
- (ii) Enter File No. or Challan No and choose the Payment Option. Now, click Pay button on the "Online Payment" page and make the payment. Once the payment is done, payment status will be changed as "Paid" and Payment Receipt will be generated. Submit this Payment Receipt along with the Building Application

e\$9	Corporation of Thiruvananthapuram	Mr. Leekum	ar P [Superviso	r B] [31-12-2023]								? Help	2 USER	
ற	Change of Licensee	File No. : BA	/1003/9350/202	21 (19/5/2021)							Submit	Report -	Back	-
Γ	Draft Application Outbox Shortfall	Common Ap	pplication Form	Document	Drawing Scr	utiny Type	Fees Noc	Status			Submit	Report -	Back	
ற	Permit process 🗸 🗸		Print Memo	Memo No.	Pi	ayment Mode	Memo Type	Total Memo Amount (in Rs.) I	Print Receipt				L
Γ	Submission Pending (Scrutiny Passed)		3	CH/2021/14505	F	aid	Application Fe	e	50.00	Dee Memo's : 1				l
	Draft Application													L
	Outbox													L
	Approved Files													L
	Rejected Files													1
	Drawing Failed In Rules													
	Document Shortfall													
	Site Visit Shortfall													
	Pending Payment									Activate	Window	VS		

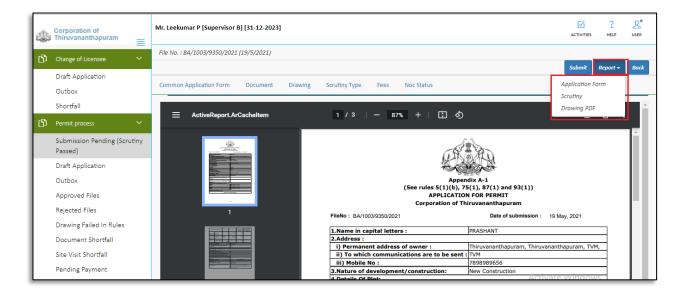


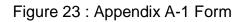




15. Reports

Licensee can see the different reports of proposal-file such as Application form, Scrutiny Report, Drawing PDF, etc. Here, for example, the Application form (Appendix A-1) and Scrutiny Report are shown.





					🕀 Print	× Clos
crutiny Report for Fil	e No.: BA/1	003/9941/2021				
	tail Report Objection Report	PreDCR Report				
diffinition y response De	tuirreport objection report	report teport				
[-] Applicants [Details					
Name	Aswanth k					
Validity	02-03-2023					
EMAIL ID	aswa@gmail.com					
Mobile Number	7878787878					
[-] Plot Details	(Table 2)					
[-] Area From Do	cument (Table 2a)					
No.		Form		Area		
1	7/12			378.80		
2	Area as per Drawing			378.80		
Minimum area of Pl	of Considered : 378.80					
[-] Table 2b						
Proposal Detail						
Unit						
Development Detail						
Use			Residential			
Sub Use			Bungalow/Detached Dwelling	Unit		
Structure			Lowrise			
Gross Plot Area				378.80		
[-] Table 2c						
COVERED CHECK					A stimusta JAGeral sure	
Permissible Covere	d area (65.00 %)			246.22	Activate Windows	
Proposed Covered A Total Prop. Covered	(31.41 %)			118.98 118.98	Go to Settings to activate Wind	OWS.
FSI CHECK	Area (31.41 %)			118.98		
DICHLCK						

Figure 24 : Scrutiny Report

16. Submitting Proposal-File

After submitting the proposal-file, the file will be sent to the Local body officer console for checking. Now File will not be available in the **Submission Pending** section.

et e	Corporation of Thiruvananthapuram	Mr. Leekuma	ır P [Superviso	r B] [31-12-2023]								? HELP	2. USER
ß	Change of Licensee	File No. : BA/	/1003/9350/202	21 (19/5/2021)								1	
Γ	Draft Application Outbox		plication Form	Document	Drawing	Scrutiny Type	Fees Noo	c Status			Submit	Report -	Back
ß	Shortfall Permit process	List	Print Memo	Memo No.		Payment Mode	Memo Type	Total Memo Amount (in Rs.) P	Print Receipt			
	Submission Pending (Scrutiny Passed)		23 2	CH/2021/14505		Paid	Application Fe	ee	50.00	ے Fee Memo's : 1			
	Draft Application Outbox												
	Approved Files Rejected Files												
	Drawing Failed In Rules Document Shortfall												
	Site Visit Shortfall Pending Payment												



(i) Click **Submit** button to submit the proposal-file.

-	Corporation of Thiruvananthapuram	Mr. Leekumar P [Supervisor B] [31-12-2023]		? HELP	L. USER
ß	Change of Licensee	File No. : BA/1003/9350/2021 (19/5/2021)			
	Draft Application Outbox	Common Application Form Document Drawing Scrutiny Type Fees Noc Status	Submit	Report -	Back
	Shortfall	List			
ß	Permit process 🗸 🗸	Print Memo Memo No. Payment Mode Memo Type Total Memo Amount (in Rs.) Print Receipt			
	Submission Pending (Scrutiny Passed)	CH/2021/14505 Ch/2021/1450 Ch/2021/14505 Ch/2021/1450 Ch/2021/145 Ch/2021/1450 Ch/20			
	Draft Application Outbox Approved Files	Correct. After this submission you cannot edit any CK Cancel			
	Rejected Files Drawing Failed In Rules	СЫСКОК			
	Document Shortfall				
	Site Visit Shortfall Pending Payment				



Now, click **OK** to proceed further. Proposal-file moves to the **Outbox** tab in **Permit Process** stage.

Now, the Proposal-file is present in the **Outbox** show as **In progress**. The file moves to Local body officer console for checking.

	Corporation of Thiruvananthapuram	Mr. Le	eekumar P [Sup	ervisor B] [31-12-2023]						Ai		? HELP	L USER
ß	Change of Licensee 🗸 🗸	#	Status	File No.	Scrutiny SType	Project Group Type	Case Type	[⊖] Applicant [⊖]	Architect	⊖ Locality	Submissi Date		ubmissic
Γ	Draft Application Outbox	1	Scrutiny Pending	BA/1003/9944/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	BILAL JOHN KURISHINGAL	LeekumarP	AKKULAM	05/27/20	21	
	Shortfall	2	Scrutiny Pending	BA/1003/9945/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	EDDY JOHN KURISHINGAL	LeekumarP	ATTUKAL	05/27/20	21	
ڻ ا	Permit process	3	In Progress	BA/1003/9355/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	KAIRAV	LeekumarP	CHALA	05/25/20	21	
E	Passed) Draft Application	4	In Progress	BA/1003/9350/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	Prashant	LeekumarP	BEEMAPPALL	Y 05/19/20	21	
	Outbox	5	Scrutiny Pending	BA/1003/9931/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	OMKAR	LeekumarP	Chanthavila	05/19/20	21	
	Approved Files Rejected Files	6	Scrutiny Pending	BA/1003/9341/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	ROHAN	LeekumarP	CHERUVAICK	A 05/03/20	21	
	Drawing Failed In Rules	7	Scrutiny Pending	BA/1003/9340/2021	Auto Scrutiny	General Building Permission	New Construction (RT)	Madhu	LeekumarP	CHACKAI	04/30/20	21	
	Document Shortfall		Scrutiny		Auto	General Building	New						

Figure 27 : Status of File in Outbox

17. Proposal Flow

Here, Licensee can see the proposal-file workflow as well as the Remarks entered by all the officers.

Corporation of Thiruvananthapuram	Mr. Leekumar P [Supervisor B] [31-12-2023]		ACTIV	• • -
ည် Change of Licensee 🗸 -	File No. : BA/1003/9245/2021 (11/2/2021)		Proposal Flor	w Report - Back
Draft Application Outbox Shortfall	Common Application Form Document Drawing S Proposal Flow	Scrutiny Type Fees Noc Status	Proposal Hol	и нероп + Васк
) Permit process 🗸 🗸	→ Proposal Forwarded → Proposal Returned ✓ Proposal	al Holder ¥Flow Ends C Total Time : 105 Days,20 Hours,32 Minutes	Open/Close All	
Submission Pending (Scrutiny Passed) Draft Application Outbox	Submission1 ★ Leckumar P → SHER Ihr	Time Taken: 105 Days,20 Hours, LY S	IMAR . → Sureshkumar V	~
Approved Files Rejected Files Drawing Failed In Rules		Date	Remarks	
Document Shortfall Site Visit Shortfall	SHIVAKUMAR . : (Overseer) SHERLY S : (Clerk)	- 11/02/2021 01:02 PM - 11/02/2021 12:55 PM	ок	
Pending Payment Drawing Not In Format	. (Activate Wind Go to Settings to	

Figure 28 : Proposal Flow

18. Proposal-File Approved

When proposal-file gets approval from the concerned next level authority, it appears in the **Approved Files** section. SMS and Email will be communicated regarding approval.

	Corporation of Thiruvananthapuram	Mr. A	swanth k [Ar	chitect] [02-03-2023]							AI		LSER.
ß	Scrutiny 🗸	#	Status	$^{\ominus}$ File No.		Scrutiny Type	Project Group Type		[⊖] Applicant	[⊕] Architect	[⊜] Locality	⊖ Submissi Date	Resubmissic Date
	Scrutiny Status			· ·				[×				
	Print Report	1	Approved	BA/1003/9345/2021		Manual (Scanned Copy)	General Building Permission	New Construction (RT)	VARUN	Aswanthk	AKKULAM	05/06/202	1
Ŋ	Permit process 🗸 🗸	2	Approved	BA/1003/9342/2021		Manual (Scanned Copy)	General Building Permission	New Construction (RT)	ARAVIND	Aswanthk	AKKULAM	05/03/202	1
	Draft Application Outbox	3	Approved	<u>BA/1003/9330/2021</u>		Manual (Scanned Copy)	General Building Permission	New Construction (RT)	GLITTER	Aswanthk	AKKULAM	04/20/202	1
_	Shortfalls	4	Approved	BA/1003/9331/2021		(Scanned Copy)	General Building Permission	Construction (RT)	ABC	Aswanthk	AKKULAM	04/20/202	1
	Approved Files Rejected Files	5	Approved	BA/1003/9297/2021 (SU	<u>JB-1</u>)	Auto Scrutiny	General Building Permission	New Construction (RT)	MEENA	Aswanthk	AKKULAM	03/09/202	03/09/2021
	Drawing Failed In Rules	M <	K 1/1	₩ N <u>1</u>									
	Document Shortfall												
	Site Visit Shortfall												
	Drawing Not In Format												
	Site Inspection Pending (Approved)												
	Pending Payment										Activate Wi Go to Settings		
	Submission Pending (Scrutiny										11 II Dottingo		



(i) Click and Open the respective file. Here, Licensee can see the various reports and proposal flow of the file.

<u>e</u>	Corporation of Thiruvananthapuram	Mr. Aswanth k [Architect] [02-03-2023]			
വ	Scrutiny V	File No. : BA/1003/9330/2021 (20/4/2021)		
	Scrutiny Status				Proposal Flow Report - Ba
	Print Report	Common Application Form Documer	nt Drawing Scrutiny Type Fees	Noc Status	Application Form
ന	Permit process	General Information Applicant	Information Plot Details Application	Checklist	Approval Letter Scrutiny
_	remit process	 Project Information 			Site Visit
	Draft Application	Is Revised?	OYes ●No		Drawing PDF
	Outbox Shortfalls	* Building Permit	General Permit 🗸	* Nature of Development	New Construction
	Approved Files	Nature of Site	NA 🗸		
	Rejected Files	Type of Construction	General 🗸	* Scheme	Corporation Area 🗸 🗸
	Drawing Failed In Rules Document Shortfall	▲ Site address			
	Site Visit Shortfall	* Ward	AKKULAM 🗸	* Zone	ULLOOR ZONEL
	Drawing Not In Format	* Old Survey No	23	* Re-Survey Number	44
	Site Inspection Pending (Approved)	* Revenue Village	TRIVANRUM	* District	TRIVANDRUM
	Pending Payment	* Taluk	TRIVANDRUM	* Pin Code	Associate Windows
	Submission Pending (Scrutiny	* Near By Door No	6565	* Extent of the Plot (sq.m)	Go to Settings to activate Windows. 250

Figure 30 : Reports

19. Reports

Licensee can see the different reports of Approved file such as Application form, Approval letter, Drawing PDF, Site visit Report. Here, for example, the Approval letter and Scrutiny Report are shown.

19.1 Application Form

E ActiveReport.ArCacheltem	1 / 2 - 87% + 🕻 👌	± ē :
	(See rules 5(1)(b), 75 APPLICATION	dix A-1 (1), 87(1) and 93(1)) N FOR PERMIT iruvananthapuram Date of submission : 03 May, 2021
Contraction of Contra		
	1.Name in capital letters : 2.Address :	ARAVIND
		Kerala, Trivandrum, Aravind Nivas,
	i) Permanent address of owner : ii) To which communications are to be sent :	
		9995378353
	3.Nature of development/construction: 4.Details Of Plot:	New Construction Activate Windows
	i) Revenue Village	TRIVANDRUM Go to Settings to activate Windows
2	ii) a) Survey No. b) Resurvey No.	123/5 148/5

Figure 31 : Application form

19.2 Approval Letter

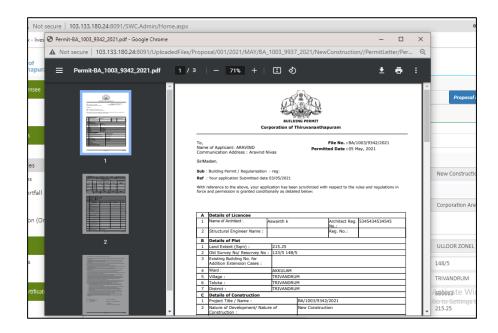


Figure 32 : Building Permit